



24 Public Square, Cleveland, OH 44113-2222
216-696-5600 x4063

SHIPPING AND RECEIVING PRICE LIST

HOURS OF OPERATION: MONDAY- FRIDAY 9:00 A.M. - 5:00 P.M.
(Adjusted Based On Demand) SATURDAY 10AM – 4PM

INCOMING PARCEL FEE (individual, personal guest packages/shipment)

- \$10 process and handling fee per parcel. Fee waived for Platinum, Gold and Silver Marriott Reward Members
- No handling fee for courier provided envelopes (i.e. FedEx/UPS)

OUTGOING PARCEL FEE (individual, personal guest packages/shipments)

- \$10 processing and handling fee per parcel when not using hotel account. This fee is waived for Platinum, Gold and Silver Marriott Reward members
- Shipping available via FedEx/UPS on guest account; FedEx available using hotel account
- Rates and service fees charged according to service provider’s table rate
- Envelopes sent on guest account are complimentary
- Rate for packaging and labeling is \$30 per package
- \$35 processing and handling fee per parcel on hotel account for outgoing

FREIGHT

INCOMING & OUTGOING (convention, meeting, exhibitor, tradeshow, vendor)

- \$10 processing and handling fee per parcel on guest or hotel account for incoming
- \$10 processing and handling fee per parcel on *guest* account for outgoing
- \$35 processing and handling fee per parcel on *hotel* account for outgoing

Price does not apply to pallets or shipping of 100 lb. packages or more. Please see chart below.

COST PER WEIGHT - INCLUDES 5 DAYS STORAGE **** ADDITIONAL STORAGE**

| | | |
|-------------------------------|--|------------------|
| Shipment to the Hotel | \$50 per 100 lbs. \$50 Minimum | \$25/Day/Package |
| * Special Handling On-Site | \$75 per 100 lbs. | |
| Outbound Shipping | \$50 per 100 lbs. | \$25/Day/Package |
| Pallets (Less than 1000 lbs.) | \$150 each | |
| Pallets (1001 - 1500 lbs.) | \$250 each | |
| Pallets (1501 lbs. and above) | Special handling fees to be determined on-site | |

Calculation of Order: When recording weight, please round up to the next 100 lbs.
(i.e.: 270 lbs. = 300 lbs., 3 X Rate = Dollars or minimum, whichever is greater)

* Includes transport of any exhibit /tradeshow freight to and from tradeshow floor and booth
** **STORAGE:** Due to limited space a maximum of 5 days of storage are complimentary. Additional days will be charged at \$25/day, per pallet or parcel
Revised 10/13/2016